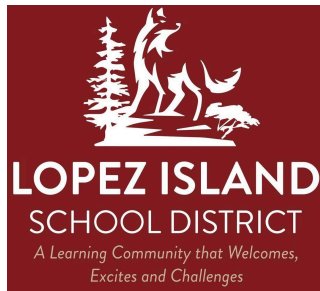


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BOARD OF DIRECTORS

Lopez Island School District #144

February 28, 2024

Library Media Center/LISD Zoom

6:00 PM

Board Meeting Minutes

[Meeting Link can be found on LISD Website](#)

I. CALL TO ORDER:

Director present: Chair Price-Morris, Director Murphy, Director Taylor, Director O'Connell; Staff present: Superintendent Smith, Principal Dr. Martin, J.Hammond, S.Jones; ASB present: R.Ervin-McLean.

Chair Price-Morris called the meeting to order at 6:03 pm.

II. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGEMENT:

Chair Price-Morris led the flag salute and gave the land acknowledgement.

III. APPROVAL OF AGENDA:

Director Taylor moved to approve the agenda. Discussion: R.O'Connell asked if the Special Education Audit should be added to the agenda. Chair asked that it be discussed at the next meeting in order to collect additional information. Chair Price-Morris asked to remove II. Updates, Item E. Pack; add Item A. Advocacy Report to VII. Board Items; add Request for Director Leave of Absence by Chair Carrier to be added to XIII New Business, Item C; add to XIII. Old business, Item A. Budget Committee and add: XIII. Old business, Item C. Financial Committee. Director Murphy moved to make changes to the agenda. All voted to approve changes and all voted to approve the amended Agenda.

IV. APPROVAL OF MINUTES:

A. [Regular Board Meeting of January 24, 2024](#)

Director Murphy moved to approve the minutes. No discussion. Approved unanimously.

V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month: \$418,888.29

B. Consideration to approve:

1. AP Check Summary, Warrant Numbers 118373 through 118373, totaling \$2,320.27
2. AP Check Summary, Warrant Numbers 118374 through 118407, totaling \$68,693.35
3. AP Check Summary, Warrant Numbers 118408 through 118408, totaling \$1,424.40
4. AP Check Summary, Warrant Numbers 118409 through 118409, totaling \$7,556.25
5. AP Check Summary, Warrant Numbers 118410 through 118442, totaling \$66,890.87
6. Contract for Classified Employment, Cook (E.Mroczek)
7. Contract for Classified Employment, Paraeducator (K.Haines)
8. Contract for Stipend, Athletics, Co-Assistant High School Golf Coach (C.Ledbetter)
9. Contract for Stipend, Athletics, Co-Assistant High School Golf Coach (R.Nou)

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10. Contract for Stipend, Athletics, Head Boys and Girls High School Golf Coach (A.Bates)
*Director Taylor moved to approve the Consent Agenda. Discussion: Director Murphy asked when it is best to discuss charges listed. When looking at the costs related to student mental health, in light of the SpEd audit. \$8000 LIFRC school based mental health & \$20000 Mental Health charges. Can this be reviewed holistically? She requested a meeting or a process to look at specific things more closely. **The motion was approved unanimously.***

VI. PUBLIC COMMENT:

When called forward, individuals will identify themselves and proceed to make comments within the three (3) minute time limit established by the board. The board is not obligated to respond to questions or challenges made during the public comment period and the board's silence will not signal agreement or endorsement of the speaker's remarks. The board may control the time, place, and manner of public comment. The chair/president may terminate an individual's statement when the allotted time has passed and may interrupt a speaker to require the same standard of civility that the board imposes on itself.

VII. RURAL SCHOOL MODERNIZATION GRANT:

Scott Lewis & Tom Foden, NW Account Manager, from Apollo Mechanical Contractors Solutions Group presented slides to the board. They discussed who they are, how they operate, advantages to the ESPC process and how it is paid for. They focus on energy performance contracting for school modernization projects. Dept of Commerce grants and OSPI grants are available. A School Modernization Grant is available for up to \$6M. The grant is due Q: How much do grants cover? A: for LISD: 100% for OSPI grant. Dept. of Commerce grant requires 30% coverage from LISD. Superintendent Smith noted that the district does not fully meet all criteria of the grant, so this may affect when the district can receive a grant. The board agreed to move forward with the grant application process.

VIII. BOARD ITEMS:

A. *Advocacy Group Report*

Director Murphy reported that the Town Hall was successful. With Superintendent Smith's help a Advocacy Group page was created for the District's website. A State of the School and advocacy information was sent out to all Town Hall attendees, information was also sent to each legislator. Governor Inslee responded to a letter sent. Director Murphy read the letter aloud. She researched additional options for outside funding. The school district is the 6th highest school in the state for Special Services needs. Some donations have been received after the Town Hall to support the school. The board will plan for an April community update.

IX. FINANCIAL REPORT: Kara Moore, NWESD Business Services Manager

K. Moore shared the monthly [budget](#) report and [enrollment](#) slides. LISD enrollment has gone down. Chair Price-Morris asked how our enrollment compares to other island schools and if students are enrolling in other districts. Dr. Martin does exit interviews for students withdrawing from LISD. She reported that there are lots of different reasons why students are transferring. Director Taylor asked about how the Water Improvement project is represented on the budget report and if those funds are

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still available. K.Moore reported that those funds have been set aside and are available. Additionally, the funds ~\$4000K from the past levy for the water project are still available. She noted that the mental health services are not funded through SpEd and many of these services are reimbursed by grants. Next month the board will be asked to approve a Resolution for an interfund loan.

X. ADMINISTRATIVE REPORT:

- A. School Report -Elementary & Secondary, Dr. Martin
Dr. Martin shared [slides](#) with school updates.
- B. Superintendent Report
Superintendent Smith shared [slides](#).

XI. UPDATES:

- A. Technology Committee
J.Hammond informed the board of the intended levy request (\$525K) and answered questions about funds requested and the process and projected roll out of technology improvements. Chair Price-Morris moved to approve a technology levy amount of \$525,000. Discussion: A resolution with this information will be presented to the board at the next meeting.
- B. Associated Student Body (ASB)
Students were on break last week. ASB hosted a Sweetheart dance on the Friday before break. Attendance was down, but that is typical for winter dances. Prom will be held in May hosted by the Junior class. ASB is planning spring events including spring sports pep rally. ASB is drafting a letter about student inclusion in order to start a conversation for future school business.
- C. Lopez Education Association (LEA)
R.Ellis is the newly elected president and A.Torres is the new vice-president. They have begun conversations with the superintendent about the snow make-up days and the 2024/25 class schedules and calendar.
- D. Public School Employees (PSE)
D.Steinbrueck reported the PSE had their first meeting with the supe and set a meeting schedule and meeting agreements. Local team met to review the current contract in preparation for negotiations this year. The first bargaining session will be held in March. She thanked HR Specialist, B.Stanford for work on revising job descriptions. She also thanked the board and superintendent for their leadership. The board thanked her for her participation in the school affairs.
- ~~E. Lobo Pack~~
- F. E. Parent, Teacher, School Association (LIPTSA)
L.Bullock reported that the Talent Show will be held on March 23rd. This event is a fundraiser to support purchases of yearbooks for students. They will have ticket presales. They are also

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working on bulk purchasing of back to school supplies as well as a refresh of the MS Commons.

XII. OLD BUSINESS:

A. *Budget Committee*

The board discussed formation of this committee to include a group of four: Superintendent Smith, D.Steinbrueck, R.Hamilton & Director Taylor.

B. *Finance Committee*

Director Murphy, Chair Price-Morris, C.Greacen are current members of the committee. They will include staff representation, community members, and school administration in future meetings. The initial goal of the committee was to look at the reserves in the budget with a goal of getting the school back to 9% fund reserves. This committee is not intending to work on drafting a budget for next school year. Chair Price-Morris said the committee is working on incremental corrective action over the long-term to correct the budget reserve funds. Director Murphy asked if a work session can be scheduled to discuss the draft budget. Superintendent Smith stated that it is his responsibility to draft the budget.

XIII. NEW BUSINESS:

A. *Decatur School Renaming*

The son of Karen Lamb, a former teacher at the Decatur School, reached out to request renaming the school after her. Director Murphy asked that the board draft a policy and schedule a first reading at the next board meeting.

B. *WSSDA Meeting on San Juan Island, April 27th*

The regional WSSDA meeting will be held on San Juan Island. This falls on the same day as the Tour de Lopez so Superintendent Smith will not be able to attend the meeting. He urged board directors to attend this meeting.

C. *Director Leave of Absence*

*Vice-Chair Carrier requested a leave of absence effective immediately through April 30, 2024. Chair Price-Morris met with her to discuss the request. Director Murphy expressed concern that there is a lot of board work at this time and that she let the board know as soon as possible if she intends to resign so that the board will have sufficient time to find a replacement director. Director O'Connell noted that the board can place an interim director in place of the absent director. **Chair Murphy moved to excuse Director Carrier from March & April board meetings. No further discussion. The board approved the motion unanimously.***

XIV. ADJOURNMENT:

Chair Price-Morris moved to adjourn the meeting. No discussion. All voted to approve the motion. Chair Price-Morris adjourned the meeting at 8:46 pm.

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.